Author and Address Information

To expedite the processing of your manuscript, please format your author and affiliation information according to the guidelines below.

Quick Links:
- Affiliation and Label Placement
- Affiliation Addresses
- Corresponding Author Information
- Dual Authorship Notes
- Present Address Notes

Affiliation and Label Placement

Author names and affiliations should be present at the beginning of the manuscript underneath the title, as shown in the example below.

Each affiliation should have a label, and the labels should be present by the authors’ names.

Title of Manuscript
Adam Author, John C. Scientist, and Mary Writer

Nano and Heterogeneous Materials Center, School of Materials Science and Engineering, American Chemical Society, 1155 Sixteenth Street, N.W., Washington, DC 20036, United States
American Chemical Society International, 267 Banbury Road, Oxford, OX2 7HT, United Kingdom

*Email: marywriter@email.com

Author names and affiliations are located at the beginning of the manuscript underneath the title and are clearly labeled by both the author names and the affiliations.

Affiliation Addresses

Every address must be complete and include, at a minimum, the institution name, city, postal code, and country (states are required for United States addresses only).

Postal codes are also required for addresses outside the U.S., for countries that have them. A digital location (URL) instead of geographical location is acceptable. Additional information such as departments, states, and street addresses may be provided but are not required, with the exception of states for U.S. addresses. Each separate affiliation requires its own address information; they cannot be combined. Multiple departments within one institution are the only items that can be combined with one address (see the example below).

Title of Manuscript
Adam Author*, John C. Scientist*, and Mary Writer*

*Nano and Heterogeneous Materials Center, School of Materials Science and Engineering, American Chemical Society, 1155 Sixteenth Street, N.W., Washington, DC 20036, United States

*American Chemical Society International, 267 Banbury Road, Oxford, OX2 7HT, United Kingdom

*Email: marywriter@email.com

All required address information is present: institution, postal code, city and country. Additional information such as department is provided, which is acceptable, but is not required.
Corresponding Author Information

Unless specified otherwise by the journal, a minimum of one corresponding author must be designated in the author list with an asterisk (*) symbol. An email address is required for each author who is designated as a corresponding author. If multiple corresponding authors are designated in the author list, separate contact information must be provided for each one and clearly designated.

If additional contact information is provided, it must be identified by type (ex., Phone or Fax).

For example:
*Email: author1@place.com;
Phone: (012)-345-6789
*Email: author2@place.edu

Dual Authorship Notes

Dual (or equal) authorship should be noted using one label (unique from those used for the affiliations) next to the equally contributing authors’ names and an equal contribution statement. The label should be placed next to the authors’ names in the author list.

The following is an example of a properly formatted dual/equal authorship note:

Present Address Notes

If present addresses (address where the author is currently affiliated that is different from where the author conducted the research and different from the address listed in the affiliations) are provided, a label must be present by the author name in the author list and by the associated present address, which should include the minimum address information (institution name, city, state (U.S. only), postal code, and country). Present addresses should be listed before the references at the end of the manuscript. An example of proper formatting follows:

Present Addresses:
#J.C.S.: University Name, City Name, State, 00000, United States
$M.W.: Company Name, 1111 Street Address, City Name, State, 00000, United States

Note: While not shown here, the labels should also be next to the correct names in the author list.